

**Performance and Finance Scrutiny Committee Work Programme  
March - July 2021 and proposals for 2021/22**

<b>Topic</b>	<b>Corporate or Service priority</b>	<b>Performance, outcome or budget</b>	<b>Timing</b>
<p><b>2022/23 Budget</b></p> <p>Draft Budget - scrutiny of the draft budget including, Treasury Management and Capital Strategies to meet priorities and implications of budget reductions and saving requirements. To be linked to Council priorities.</p>	Corporate	Budget	January 2022
<p><b>Quarterly Performance Monitor (QPM)</b></p> <p>Performance, risk and budget monitoring: ongoing strategic monitoring of finance, performance, workforce and risk.</p>	Corporate	Performance and Budget	Q3 March 2021 EOY July 2021
<p><b>Capital Programme</b></p> <p>Quarterly monitoring of the capital programme and specific proposals for priority schemes relevant to the Committee's responsibilities</p>	Corporate	Budget	Q3 March 2021 EOY July 2021
<p><b>Property Joint Venture Partnership and Development Projects</b></p> <p>To preview the principles of the partnership, the governance arrangements to ensure transparent and accountable decision-making and monitoring, how risks are monitored and managed and whether the procurement exercise meets the requirements in the original decision report.</p> <p>The Committee may scrutinise individual projects as they arise.</p> <p>On an annual basis the committee will monitor the achievement of the aims of the JV Partnership.</p>	Service	Outcome	March 2021  TBC  TBC
<p><b>Economic Plan</b></p>	Corporate	Outcome	

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Resetting the economy considered a key priority for the Council therefore BPG requested an item be brought to committee to scrutinise the progress in implementing the Plan.			TBC
<p><b>Growth Deal Programme</b></p> <p>To scrutinise the Growth Deal Programme in terms of an update on the progress of the programme and outcomes achieved.</p>	Corporate	Outcome	TBC
<p><b>New Ways of Working – 2 aspects of working arrangements to be covered at the same meeting</b></p> <p><b>People Framework</b> Scrutiny of the progress and actions in developing the People Framework to achieve the outcomes agreed in West Sussex Reset Plan. This is particularly relevant due to the changing work arrangements and practices resulting from the Covid-19 pandemic.</p> <p><b>Asset Strategy</b> Scrutiny of the progress and actions taken since the Asset Strategy was agreed and any amendments required due to changing work practices resulting from the Covid-19.</p>	Corporate	Performance and Outcome	Sept 2021
<p><b>Treasury Management</b></p> <p>Scrutiny of the mid-year report 2020/21. PFSC is responsible for this as part of Treasury Management Regulations for wider member review.</p>	Corporate	Budget	November 2021
<p><b>Scrutiny Oversight and Work Programme</b></p> <ul style="list-style-type: none"> <li>PFSC’s overview of the scrutiny function, best practice and development needs of members. The annual scrutiny work programme prior to County Council approval.</li> <li>The Committee is monitoring implementation of recommendations agreed as part of the 2019 Scrutiny Review and will consider any outcomes of</li> </ul>	Corporate	Scrutiny performance and outcomes	Ongoing

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the Good Governance project relating to the scrutiny function			
<b>Business Planning Group 1 March 2020</b>			
<p><b>Informal Session following March meeting</b></p> <p><b>Outcome</b> – to hold an informal session at the end of the March committee meeting to reflect on how scrutiny has worked in the past year and to identify any scrutiny priorities to be included in the committee’s work programme for 2021/22.</p>	Corporate	Performance	March 2021
<p><b>Re-commissioning of Support Services</b></p> <p>Report was scheduled to be presented to March committee but the decision timeline has changed. Verbal up-date on progress was provided to the BPG to determine future work programme planning.</p> <p><b>Outcome</b> – aim is to complete the work in July 2021. Liaison with officers on timing is required to schedule formal scrutiny. Due to elections it may be that a TFG held in public is required to carry out pre-decision scrutiny.</p>	Corporate	Budget	July 2021
<b>Endorsement of Additional Resource: Corporate Business Management Solution</b>			
<p>Decision included in Forward Plan. Verbal up-date on the decision provided by the Interim Director of Finance.</p> <p><b>Outcome</b> – BPG agreed that this was a vital project and was key to the outcome of the re-commissioning of support services. BPG request that Members of PFSC are kept up-to-date with the progress of this work and that a project timeline be brought to the next BPG in July to establish the appropriate timing of scrutiny.</p>	Corporate	Performance	July BPG

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<p><b>Economy and Growth Programme</b></p> <p>BPG received a verbal up-date on the progress and actions in achieving the Economy Plan and the Growth Programme to determine future work programme planning requirements.</p> <p><b>Outcome</b> – presentation slides provided to BPG to be shared with all members of PFSC. That a Member briefing is provided early in the induction programme for Members following the May 2021 elections. BPG to then determine timing of scrutiny.</p>	Corporate	Outcome	TBC